



The
British School
of Monaco

POLICY SECTION: Section 5 - PASTORAL

POLICY NUMBER: 5.06

SCHOOL EXCLUSION AND WITHDRAWAL OF A SCHOOL PLACE POLICY

EFFECTIVE FROM: 5/VII/22

REVIEWED: 24/VII/2023

NEXT REVIEW DATE: Summer 2024

The British School of Monaco

Student Exclusion and Withdrawal of a School Place Policy

AIMS

This policy is based on the commitment by the school community to achieve the following aims:

- 1.1. ensuring the safety and well-being of all members of the school community at all times;
- 1.2. maintaining an appropriate education environment for the successful learning of all;
- 1.3. reducing the need for exclusion to be used as a sanction.

Exclusion will only ever be used as a last resort and will always be seen as a sanction to be avoided if at all possible.

We aim to include, not exclude, and we approach all challenging behaviour in a supportive and positive way. We recognise that such behaviour can sometimes be symptomatic of a real, deeper need for our support and understanding.

SCOPE

- This policy applies to all staff and students within our community.
- We will work in partnership with parents to ensure the school's academic and behaviour expectations are clear, and parents can reinforce them with their children.
- No exclusion on behavioural grounds will be made without exhausting other strategies or, in the instance of a severe single incident, a proper investigation by senior staff where the voice of all parties involved will be heard.
- No withdrawal of a place on educational grounds will be made without parents being involved in formal discussions to explain the necessity of such a decision.
- We will ensure that parents are kept informed about decisions made in response to their child's academic performance and behaviour, so that we can work together in the best interests of their child.

BEHAVIOURAL EXCLUSION

The British School of Monaco strongly believes in good discipline as essential to ensure that all students can benefit from the educational and social opportunities that the school offers. The exclusion of a student will only be used as a last resort in response to a serious breach or persistent breaches of the school's behaviour policy.

The British School of Monaco works hard not to exclude students but to help to support them by constantly reviewing its behaviour management and working with them to help their behaviours. The British School of Monaco has in place a Pastoral Care and Discipline Policy and a Code of Conduct that are shared with parents and discussed with students.

The British School of Monaco treats all students fairly and any decision to exclude will be lawful, reasonable and fair.

The British School of Monaco believes student exclusion is best defined as when a student is not allowed to attend school for either a fixed term or permanently. Pupil exclusion is a sanction that will be used only as a last resort, as defined in the Code of Conduct, except when an immediate exclusion is the only appropriate action to take. In this case it may be necessary to exclude a student to ensure the other students are able to learn in a safe and orderly environment and that the student in question needs more support than we can provide.

Parents will be made aware of their right to appeal against an exclusion to the Governing Body. An independent review panel assigned by the Governors will deal with any appeal and its decision will be final.

WITHDRAWAL OF A SCHOOL PLACE ON EDUCATIONAL GROUNDS

Whilst the British School of Monaco offers a place to a student following initial assessments, it may prove that academic issues arise which are beyond the ability of the school to support. In the unlikely eventuality of this occurring, parents will be involved in discussions regarding the school's concerns from the outset. If, following formal meetings to implement possible strategies to remedy the situation, it is decided that the best option is to withdraw the student's place, fees may be remitted on a pro rata basis.

Monitoring the Effectiveness of the Policy

This policy will be reviewed according to the school's policy review schedule or when the need arises, by relevant staff, the Principal and the Governing Body, taking account of students' opinions and concerns, and parental views, where appropriate.

The British School of Monaco is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment.