



The
British School
of Monaco

POLICY SECTION: Section 5 - PASTORAL

POLICY NUMBER: 5.03a

PRIMARY SCHOOL STUDENT CODE OF CONDUCT

EFFECTIVE FROM: 13/VII/22

REVIEWED DATE: 14/V/23

NEXT REVIEW: Summer 2024

The British School of Monaco

Primary School Student Code of Conduct

Our school is one where we live, learn and work in harmony, and where students work hard and whose behaviour always sets a good example. However, there have to be procedures should anyone fail to live up to the expectations we have of them. These must be appropriate to the age of the child, whether it is an isolated incident or indicative of something more persistent. The following is based on three golden rules, in line with the school's mission and vision:

- Our learning comes first.

- We must always try to give of our best.

- Take care: of yourself, each other and our world.

If every child is guided by these principles, then their time, and that of everyone else at school, will be happy and successful. These are the expectations which are made clear to each child:

EXPECTATIONS	
KEY PRINCIPLES	
OUR LEARNING COMES FIRST	Be on time for school, your lessons and activities.
	Make sure you are prepared for all lessons and activities.
	Complete the work given to you on time, both in class and at home.
	Be honest with all schoolwork.
WE MUST ALWAYS TRY TO GIVE OF OUR BEST	Be committed to all lessons and activities.
	Try your hardest and never disturb the work of your class.
	Have the correct kit in school on the days you need it.

TAKE CARE: OF YOURSELF, EACH OTHER, AND OUR WORLD	Dress properly and smartly – follow the school uniform code.
	Be courteous and respectful at all times.
	Never take anything which does not belong to you.
	Never be aggressive, violent or intolerant.
	Do not respond to anyone who treats you wrongly – tell a member of staff straight away.
	Never use bad language.
	Try to eat healthily – do not bring the wrong snacks and food to school.
	Never bring chewing gum into school.
	Use all technology responsibly and stay safe online, in and out of school.
	Only bring a phone, iPad, or laptop into school if you have the special permission of a teacher and your parents.
	Keep our school clean and tidy – do not drop litter.
	Protect our school environment. Never misuse or damage equipment.

Children thrive on praise and encouragement, and staff work hard to encourage our students. There are numerous ways this is explained to them:

REWARDS

If your teachers see you doing the right things, there are many ways they can reward you. These include:

- a warm smile and words of encouragement and praise.
- comments in your workbooks.
- sharing what you have done with your class.
- House Points.
- a note to your parents.
- sending you to Dr. Stuart for a Principal's Award.
- a special certificate at the end of the term.

However, should a child misbehave in school, sanctions need to be in place to deal with such issues fairly and promptly:

SANCTIONS

KEY PRINCIPLE	Issue	Isolated incident	Repeated incident	Persistent behaviour
OUR LEARNING COMES FIRST	Lack of punctuality	Correction by class teacher *	Reprimand by the Principal and parents informed	Parents called in to discuss and resolve the issue with the Principal
	Lack of organisation	Correction by class teacher *	Reprimand by the Principal and parents informed	Parents called in to discuss and resolve the issue with the Principal
	Failure to do or complete work in class	Work to be completed in the child's own time	Work to be completed in the child's own time and parents informed	Parents called in to discuss and resolve the issue with the Principal
OUR LEARNING COMES FIRST	Failure to do homework	Work to be completed in the child's own time	Work to be completed in the child's own time and parents informed	Parents called in to discuss and resolve the issue with the Principal
WE MUST ALWAYS TRY TO GIVE OF OUR BEST	Disrespectful behaviour	Correction by class teacher *	Reprimand by the Principal and parents informed	Parents called in to discuss and resolve the issue with the Principal
	Inattentiveness in class	Correction by class teacher *	Reprimand by the Principal and parents informed	Parents called in to discuss and resolve the issue with the Principal
	Disruption in class	Correction by class teacher *	Reprimand by the Principal and parents informed	Parents called in to discuss and resolve the issue with the Principal
	Incorrect uniform	Correction by class teacher *	Parents informed by the class teacher	Parents called in to discuss and resolve the issue with the Principal
	Incorrect, or lack of sports kit	Correction by class teacher *	Reprimand by Principal and parents informed	Parents called in to discuss and resolve the issue with the Principal

TAKE CARE: OF YOURSELF, EACH OTHER, AND OUR WORLD	Bullying	Reprimand by the Principal and parents informed	Parents informed and internal suspension	Parents informed and external suspension
	Use of foul or defamatory language	Reprimand by class teacher *	Reprimand by the Principal and parents informed	External suspension, parents called in to discuss and resolve the issue with the Principal
	Aggressive behaviour	Reprimand by class teacher *	Reprimand by the Principal and parents informed	External suspension, parents called in to discuss and resolve the issue with the Principal
	Fighting	Reprimand by the Principal and parents informed	Reprimand by the Principal and parents informed	Parents informed and external suspension
	In possession of dangerous or inappropriate objects or material	Confiscation of item. Parents informed.	Parents informed. Internal suspension.	Parents called in & external suspension
	Theft	Reprimand by Principal and parents informed	Parents called in and internal suspension	Parents called in and external suspension
	Dropping litter	Reprimand by class teacher *	Reprimand by the Principal and parents informed	Parents called in to discuss and resolve the issue with the Principal
	Vandalism	Reprimand by Principal and parents informed	Parents informed and internal suspension	Parents informed and external suspension
	Misuse of technology	Reprimand by the Principal and parents informed, depending on severity	Parents informed and internal suspension	External suspension, parents called in to discuss and resolve the issue with the Principal

With the incidents marked with an asterisk (*) we will use a warning system and a teacher may well decide that to reinforce these warnings there needs to be a penalty, such as staying in at break. These will depend

on the incident and the age of the child. This code is a guide: it cannot foresee all eventualities. Other situations that arise will be handled as is judged appropriate in the circumstance and the age of the child involved.

In the highly unlikely event that persistent poor behaviour is not addressed as a result of the steps outlined in this code, or following a single very serious incident, the school reserves the right to withdraw a pupil's place.

Monitoring the Effectiveness of the Code

This Code will be reviewed according to the school's policy review schedule or when the need arises by relevant staff, the Principal and the Governing Body, taking account of students' opinions and concerns, and parental views, where appropriate.

<p>The British School of Monaco is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment.</p>
