



The
British School
of Monaco

POLICY SECTION: Section 1 – THE SCHOOL AND ITS GOALS

POLICY NUMBER: 1.08

THE SCHOOL WEBSITE POLICY

EFFECTIVE FROM: 16/VI/22

REVIEWED AND REVISED: 06/V/23

NEXT REVIEW DATE: Summer 2024

The British School of Monaco

Draft Website Policy

INTRODUCTION

We believe the school website should be a working document that is fit for purpose, represents the school ethos, enables consistency and quality across the school, and meets local regulations.

The British School of Monaco believes the school website is an effective way of promoting the school and communicating with parents, school personnel, governors, students and with the wider community. The school website provides up-to-date school information with clear information for all stakeholders.

As a self-improving school we are always looking to introduce and use innovations that will raise standards in teaching and student learning. Therefore, we believe that an effective website is a vehicle for achieving this.

The Principal and governing body have the responsibility to ensure all statutory information is provided on the school website, that content is controlled and monitored, and that safeguarding procedures are in place for the safety of all students, school personnel and any other users.

The British School of Monaco will ensure the school website is regularly monitored to ensure it meets accessibility standards so that it can be viewed and read by as many users as possible. The British School of Monaco acknowledges Article 12 of the United Nations Convention on the Rights of the Child and that students should be encouraged to form and to express their views.

We all have a responsibility to ensure equality permeates in to all aspects of school life and that everyone is treated equally irrespective of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. We want everyone connected with this school to feel safe, secure, valued and of equal worth.

AIMS

- To promote the school and provide a means of communication with parents, school personnel, governors, students and with the wider community
- To ensure all statutory information and key school policies are available to the school community and beyond
- To ensure safeguarding procedures are in place for the safety of all students and other users
- To ensure compliance with all relevant legislation connected to this policy.

ROLES AND RESPONSIBILITIES

The Governing Body

The Governing Body has:

- delegated powers and responsibilities to the Principal to ensure all school personnel and stakeholders are aware of and comply with this policy
- responsibility for ensuring funding is in place to support this policy
- responsibility for ensuring this policy and all policies are maintained and updated regularly
- responsibility for ensuring all relevant policies are made available to parents
- responsibility for the effective implementation, monitoring and evaluation of this policy.

The Principal

The Principal will:

- work in conjunction with school personnel to ensure all school staff, students and parents are aware of, and comply with, this policy
- ensure all statutory information is provided on the school website and that content is kept up to date
- ensure, with the website administrator, that the content of the school website and use of related information is compliant with relevant legislation.

School Personnel

School personnel will:

- provide material as required in order to update the site
- have regard for guidelines in place for materials suitable for the school website.

Monitoring the Effectiveness of the Policy

This policy will be reviewed according to the school's policy review schedule or when the need arises by relevant staff, the Principal and the Governing Body, taking account of students' opinions and concerns, and parental views, where appropriate.

The British School of Monaco is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment.